

# San Diego Mission Academy

Operated by Alta Vista Public Charter, Inc.

A California Non-Profit Public Benefit Corporation

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## Date and Time

Tuesday March 3, 2020 at 1:30 PM PST

## Location

248 E. Base Line Road, Rialto, CA 92376

Conference Line: (661) 249-6805 Code: 210224

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>1:30 PM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>			
<b>B. Record Attendance and Guests</b>			
<b>Members of the Board Roll Call and Establishment of Quorum</b>			
Carol Stanford, Board President			
Claudette Beck, Board Secretary			
Mike Molloy, Board Member			
John Dortch, Board Member			
Barbara Willibrand, Board Member			
<b>C. PLEDGE OF ALLEGIANCE</b>			
<b>D. Staff Introductions</b>			
<i>At this time, staff members who are at a meeting location or participating via teleconference will be invited to state their names and titles.</i>			
<b>E. Approve Agenda for the March 3, 2020, Regular Public Meeting of the Board of Directors.</b>	Vote		
<b>F. Approve Minutes of the November 18, 2019, Special Public Meeting of the Board of Directors.</b>	Approve Minutes		
Approve minutes for Operated by Alta Vista Public Charter, Inc. Special Board Meeting on November 18, 2019			
<b>G. Approve Minutes of the December 6, 2019, Regular Public Meeting of the Board of Directors.</b>	Approve Minutes		
Approve minutes for Operated by Alta Vista Public Charter, Inc. on December 6, 2019			

## II. Consent Agenda

### A. Consent Agenda

Vote

*All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.*

1. The Board will be asked to approve the revised Personalized Learning Policy
2. The Board will be asked to approve the current contract/agreement/MOU list
3. The Board will be asked to approve the revised Employee Handbook.
4. The Board will be asked to approve the 2020-2021 School Calendar.

## III. Public Comment

### A. Public Comment

FYI

*At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. If you would like to participate in public comment, you must have signed in before the commencement of the meeting. Also, our teleconference line is open to members of the public who wish to participate in public comment. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. The total time allotted for public comments will not exceed eighteen (18) minutes per agenda item, or ten (10) minutes for non-agenda items. In accordance with the Brown Act, no action may occur at this time but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.*

## IV. School Reports and Information

### A. Principal's Update

FYI

Christine Kasitz

### B. School Accountability Report Card (SARC) Update

FYI

Christine Kasitz

### C. Board Meetings and Graduation Notice

FYI

## V. Action Items

**A.** The Board will be asked to approve the Second Interim Report and the revised Budget for the 2019-2020 year for the school.

Vote

Finance

**B.** The Board will be asked to approve the revised Charter School Accounting Manual.

Vote

Finance

**C.** The Board will be asked to approve using the auditing firm Wilkinson, Hadley & King for the 2020 audit.

Vote

Finance

**D.** The Board will be asked to approve using Burkey, Cox, Evans & Bradford, Accountancy Corporation for the preparation for filing of the

Vote

Finance

2018 Form 990 Federal Return of Organization  
Exempt from Income Tax.

- |   |      |                  |
|---|------|------------------|
| <b>E.</b> The Board will be asked to approve the updated signers for all bank accounts.   | Vote | Finance          |
| <b>F.</b> The Board will be asked to approve the Charter School's application and certification under the Dashboard Alternative School Status ("DASS"). | Vote | Christine Kasitz |

**VI. Additional Corporate Officers and Board Members' Observations and Comments**

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| <b>A.</b> Observations and Comments | FYI |
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**VII. Closing Items**

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|---------------------------|------|
| <b>A.</b> Adjourn Meeting | Vote |
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**Accommodations.** Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** Documents provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection at Charter School offices located at 248 E. Base Line Road, Rialto, CA 92376 during normal business hours.