

# San Diego Mission Academy

Operated by Alta Vista Public Charter, Inc.

A California Non-Profit Public Benefit Corporation

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**Date and Time**

Tuesday March 2, 2021 at 2:30 PM PST

**Location**

Conference Line: (661) 249-6805 Code:210224

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**MEETING LOGISTICS**

On March 17, 2020, Governor Newsom issued Executive Order N-29-20 related to the COVID-19 pandemic. The Executive Order allows state bodies covered by the Brown Act to hold public meetings via teleconferencing. The public is encouraged to participate in the meeting telephonically by dialing the conference line listed above and may submit written comments for prior consideration to the board members. Comments can be submitted to [vmendoza@sdmissionacademy.org](mailto:vmendoza@sdmissionacademy.org). Public comment on the day of the meeting can also be given during the “Public Comment” section of the meeting agenda.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Please see the “Accommodations” notice below.

**REMINDER**

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school’s website.

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**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>2:30 PM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>			

**B. Roll Call and Establishment of Quorum**

**Members of the Board Roll Call and Establishment of Quorum**

- Carol Stanford, Board President
- Claudette Beck, Board Secretary
- Mike Molloy, Board Member
- John Dortch, Board Member
- Barbara Willibrand, Board Member

**C. Pledge of Allegiance**

**D. Staff Introductions**

*At this time, staff members will be invited to state their names and titles.*

**E. Approve Agenda for the March 2, 2021, Regular Public Meeting of the Board of Directors**      Vote

**F. Approve Minutes of the December 1, 2020, Regular Public Meeting of the Board of Directors**      Approve Minutes

Approve minutes for Operated by Alta Vista Public Charter, Inc. on December 1, 2020

**II. Consent Agenda**

*All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.*

**A. Consent Agenda Items**      Vote

1. The Board will be asked to approve the Service Animal Policy.
2. The Board will be asked to approve the revised COVID-19 Plan for Virtual Instruction for the 2020-2021 School Year, an addendum to the school’s Health and Safety Plan.
3. The Board will be asked to approve the 2021-2022 Parent Student Handbook.
4. The Board will be asked to approve the revised Personalized Learning Policy.
5. The Board will be asked to approve the 2021-2022 School Calendar.

	Purpose	Presenter	Time
6.	The Board will be asked to approve the School Accountability Report Card (SARC).		

### III. Public Comment

#### A. Public Comment FYI

*At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. If you would like to participate in public comment, you must have signed in before the commencement of the meeting. Also, our teleconference line is open to members of the public who wish to participate in public comment. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. The total time allotted for public comments will not exceed eighteen (18) minutes per agenda item, or ten (10) minutes for non-agenda items. In accordance with the Brown Act, no action may occur at this time but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.*

### IV. School Reports and Information

A. Principal Update	FYI	Jenna Unis
B. Finance Update	FYI	Guita Sharifi
C. Current Vendor List	FYI	Jenna Unis
D. 2021-2022 Board Meeting Dates	FYI	Carol Stanford

### V. Action Items

A. The Board will be asked to approve the June 30, 2020, Annual Audit Report for the school.	Vote	Jenna Unis
B. The Board will be asked to approve the Second Interim Report and the Revised Budget for the 2020-2021 school year.	Vote	Guita Sharifi
C. The Board will be asked to approve using the auditing firm	Vote	Guita Sharifi

	Purpose	Presenter	Time
Wilkinson, Hadley & King for the 2021 audit.			
D. The Board will be asked to approve the updated signers for all bank accounts.	Vote	Carol Stanford	

## VI. Additional Corporate Officers and Board Members' Observations and Comments

A. Observations and Comments                      FYI

## VII. Closing Items

A. Adjourn Meeting                                      Vote

**Accommodations.** Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [vmendoza@sdmissionacademy.org](mailto:vmendoza@sdmissionacademy.org).