

San Diego Mission Academy

Regular Board Meeting

Operated by Alta Vista Public Charter, Inc., A California Non-Profit
Public Benefit Corporation

Date and Time

Friday June 3, 2022 at 2:00 PM PDT

Location

https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2FI%2Fmeetup-join%2F19%3Ameeting_YmVkNDZmMTEtN2JiZi00YmY5LTkwNWYtYjJiMmJhZDMwZjY2%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=4bcdbf98-34e5-4f84-9b49-99c311d68220&directDl=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true

Or call in for Audio only:

Conference Line: (657) 207-0015 Code: 606 360 106#

MEETING LOGISTICS

This meeting is held in compliance with Assembly Bill 361, which allows flexibility in Brown Act teleconferencing procedures as addressed by the Board under Agenda Item I.E. The public is encouraged to participate in the meeting telephonically by dialing the conference line or by clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@sdmissionacademy.org. The public may also provide comments telephonically during the “Public Comment” section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the “Accommodations” notice below.

REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

Agenda

	Purpose	Presenter	Time
I. Opening Items			2:00 PM
Opening Items			
A. Call the Meeting to Order		Carol Stanford	
B. Roll Call and Establishment of Quorum		Carol Stanford	
Members of the Board Roll Call and Establishment of Quorum			
Carol Stanford, Board President			
Claudette Beck, Board Secretary			
Mike Molloy, Board Member			
John Dortch, Board Member			
Barbara Willibrand, Board Member			
C. Pledge of Allegiance		Carol Stanford	
D. Staff Introductions		Carol Stanford	
<i>At this time, staff members will be invited to state their names and titles.</i>			
E. Adopt Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361	Vote	Jeff Martineau	
F. Approve Agenda for the June 3, 2022, Regular Public Meeting of the Board of Directors	Vote	Carol Stanford	
G. Approve Minutes of the May 16, 2022, Regular Public Meeting of the Board of Directors	Approve Minutes	Carol Stanford	

II. Consent Items

All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent

Purpose Presenter Time

agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.

A. Consent Agenda Items	Vote	Carol Stanford
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1. The Board will be asked to accept the Uniform Complaints Report for the 2021-2022 school year: 0 Complaints Received

III. Public Comment

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda, by dialing the teleconference line or by clicking the weblink listed on the posted agenda. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

A. Public Comment	FYI	Carol Stanford
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IV. School Reports and Information

A. Principal Update	FYI	Jenna Unis
B. Report on Mathematics Placement Results	FYI	Lindsay Reese
C. LCFF Local Indicators Report for School Year 2021-2022	FYI	Lindsay Reese
D. School Survey Report	FYI	Lindsay Reese
E. Annual IRS Form 990, Return of Organization Exempt From Income Tax and the California return for 2020, as filed	FYI	Guita Sharifi
F. Finance Update	FYI	Guita Sharifi
G. Area Superintendent Performance Review (Evaluation Tool for school year 2022-2023), First Read	FYI	Jeff Martineau

	Purpose	Presenter	Time
V. Public Hearing			
A. Open Public Hearing	Vote	Carol Stanford	
B. The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the Budget Overview for Parents and the Local Control Accountability Plan (LCAP) for the 2022-2023 school year	Discuss	Lindsay Reese	
C. Close Public Hearing	Vote	Carol Stanford	
VI. Action Items			
A. The Board will be asked to confirm its acknowledgement that Carol Stanford, Claudete Beck, Mike Molloy, John Dortch and Barbara Willibrand, have been reappointed as members of the Board of Directors by Educational Advancement Corporation, the sole member of Alta Vista Public Charter, Inc., for the term July 1, 2022 through June 30, 2023	Vote	Legal	
B. The Board will be asked to approve the amended Conflict of Interest Code	Vote	Jeff Martineau	
C. The Board will be asked to re-authorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others	Vote	Carol Stanford	
D. The Board will be asked to re-authorize the Corporate Officers to award discretionary incentives to employees at various sundry times	Vote	Carol Stanford	

	Purpose	Presenter	Time
E. The Board will be asked to approve the Local Control Funding Formula (LCFF) for school year 2022-2023, which drives the primary source of funding for the charter school	Vote	Guita Sharifi	
F. The Board will be asked to approve the Education Protection Account (EPA) spending determinations	Vote	Guita Sharifi	
G. The Board will be asked to approve the Budget for the 2022-2023 fiscal year	Vote	Guita Sharifi	
H. The Board will be asked to approve the Budget Overview for Parents and the Local Control Accountability Plan (LCAP) for the 2022-2023 school year	Vote	Lindsay Reese	
I. The Board will be asked to approve the Consolidated Application process and submission for all reports required for the 2022-2023 school year	Vote	Lindsay Reese	
J. The Board will be asked to renew a Revolving Line of Credit (RLOC) from Hanmi Bank for the 2022-2023 school year, as needed, to maintain adequate cash flow pursuant to the RLOC provisions	Vote	Guita Sharifi	
K. The Board will be asked to approve obtaining a loan from LLAC during the 2022-2023 fiscal year, as needed to maintain adequate cash flow, pursuant to promissory note provisions with applicable interest	Vote	Guita Sharifi	

VII. Additional Corporate Officers and Board Members' Observations and Comments

A. Observations and Comments	FYI	Carol Stanford	
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VIII. Closing Items

	Purpose	Presenter	Time
A. Next Regular Board Meeting Date: July 19, 2022, 11:30am	FYI	Carol Stanford	
B. Adjourn Meeting	Vote	Carol Stanford	

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School’s open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@sdmissionacademy.org.