

*Mrs. Jenna Unis, Principal  
Mr. Matthew O'Connell, Vice-Principal  
Ms. Heather Barnhart, Vice-Principal  
Ms. Wyona Jimenez, EL Specialist  
Mrs. Cristina Cifuentes, EL Teacher  
Ms. Garcia-Doane, EL Teacher  
Ms. Lisa Romero, EL Paraprofessional*

## **Q1 ELAC MEETING MINUTES**

**AUGUST 23, 2023**

**6:00PM - 7:00PM**

### **Welcome**

- Wyona Jimenez. (Program Specialist) opened the meeting at 6:00 PM
- 52 people were present. (Including Principal J.Unis and Asst. Principal M. McConnel)
- Admin. is here present and able to answer any questions.
- Thank you to Miss Lisa for PPT Template
- Week #4 of LP 2
- Cristina Cifuentes, EL Dept. HQT translated.
- Wyona reviewed/announced agenda topics.
- EL Dept is here to support all our EL students.

### **Accomplishments from last school year reviewed. (slide # 4)**

- Credits completed
- ELPAC Reclassified # (6 students)
- ELD Teacher
- EL Paraprofessional

### **Goals for the New School Year (slide # 5)**

- IELDP
- Student Portfolio
- Student Progress Reports (will give parents the power to be informed and in control of their child's education)
- Higher credit completion
- Increase 1 on 1 support with EL students

### **Purpose of ELAC (slide #7)**

- Importance of parental involvement
- Which programs are in place to support you and your child?
- What other supports are needed to ensure your child is receiving the highest quality education?
- Why is attendance important and how do the online school track attendance?
- Are you aware of all school events? Why is communication so important  
What is the best way to communicate with EL families?

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### **LCAP Goals (slide #7)**

- 4 goals:
- #1 Increase Academic Progress
- #2 Students will gain skills for College and Career Readiness
- #3 Increase Student Retention
- #4 Increase stakeholder Engagement

### **Overview of legal responsibilities/required advisement tasks of ELAC members (slide #8)**

- Reviewed the legal reasons and responsibilities of ELAC

### **ELD Teachers**

- ELD teachers introduced themselves and the courses they teach

### **EL Para**

- Miss Lisa introduced herself and the services she provides.
- M-Th 9-4, F 12-4
- Contact info. 747-600-3322, lisaromero@missionacademyschool
- Scaffolds she uses:
  - Modeling
  - Activating prior Knowledge
  - Pre-teaching vocabulary
  - Using visual aids
  - Read Alouds

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### **Special Guest: Mrs. Yezica Fisher, Lead Counselor (slides # )**

- Meet your School Counselor (one of the 3 counselors)
- So, what is a school counselor? (explanation given)
  - Social Emotional support
  - Academic support
  - College & Career support
    - § Upcoming Events
      - § Grade level kick off
      - § 12th 9/6 11th 9/13 10th 9th
      - § Strong Start: Time Management Workshop 8/24 - 12 pm
  - Caresolace
    - § Extra Support for students
    - § Free resource
    - § 888-515-0595 (Easy access)
    - § Mental health, substance, matched to your needs
    - § All info. Confidential
  - Names of School Counselors
    - Mrs. Fisher
    - Mr. Kelly
    - Ms. Heather
- **DATA**
  - Summative ELPAC Prep Course (Offered in LP 4- Required of ALL EL students who have not taken it.)
  - ELPAC begins on Feb. 1,2024 and continues until May 31st
  - Reclassification (criteria/info.)
    - Receive an overall score of “ 4”
    - Earn “207+” on NWEA Reading test,
    - Earn “C” or above in English/ELD course.
  - Parent Guide To Understanding the English Language Proficiency Assessments for California (ELPAC) available and will be shared

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### **Special Guest: Ms. Blair Jenkins, Tutor Program Coordinator**

- Ms. Blair Jenkins, Tutor Coordinator
- 10 Tutors are available in her department in ADDITION to Miss Lisa
- Hours of availability: M-F, 8am – 5:30pm
- How to request a tutor: (Tour of tutoring website)
  - Book an appointment.
  - A “Live” Chat (“Study Hall”- Demo provided at meeting)
    - Available in English and Spanish
    - Will ask student some questions to get started
    - Students put in reason for chat, enter their name, phone # or text #,
    - Also will ask how they are feeling, grade level (MS/HS), subject help is needed in.
    - A virtual “White Board” is used.
- Separate links for Middle School students and High School Students
- Website translatable into Spanish (click in right-hand corner)

### **ELAC Officers**

- President: Mrs. Talpa Albanez (mother of a 10th grader)
- Vice President (Needed)
- Secretary: Mrs. Marine Yezikyian (mother of a 10th grader)

### **Upcoming ELAC Meetings**

- ELAC #2- 11/15/23
- ELAC #3- 2/21/24
- ELAC #4- 4/24/24

### **QUESTIONS?? (None)**

### **THANK YOU!!!**

Meeting Adjourned at 7:05 PM