

San Diego Mission Academy

Regular Board Meeting

Operated by Alta Vista Public Charter, Inc., A California Non-Profit Public Benefit Corporation

Date and Time

Tuesday April 16, 2024 at 12:00 PM PDT

Location

Meeting Location: 177 Holston Drive, Lancaster, CA 93535

Satellite Locations: 7101 Big Oak Lane, Nolensville, Tennessee 37135
4032 West Avenue L-6, Lancaster, CA 93536

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 284 235 224 035

Passcode: j9r9ih

Or call in (audio only)

[+1 657-207-0015,,782905196#](#)

Phone Conference ID: 782 905 196#

MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@sdmissionacademy. The public may also provide comments during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

Agenda

	Purpose	Presenter	Time
I. Opening Items			12:00 PM
Opening Items			
A.	Call the Meeting to Order	Carol Stanford	
B.	Roll Call and Establishment of Quorum	Carol Stanford	
Members of the Board Roll Call and Establishment of Quorum			
Carol Stanford, Board President			
Claudette Beck, Board Secretary			
Mike Molloy, Board Member			
John Dortch, Board Member			
Barbara Willibrand, Board Member			
C.	Pledge of Allegiance	Carol Stanford	
D.	Staff Introductions	Carol Stanford	
<i>At this time, staff members will be invited to state their names and titles.</i>			
E.	Approve Agenda for the April 16, 2024, Regular Public Meeting of the Board of Directors	Vote	Carol Stanford
F.	Approve Minutes of the February 21, 2024, Regular Public Meeting of the Board of Directors	Approve Minutes	Carol Stanford
G.	Approve Minutes of the March 5, 2024, Regular Public Meeting of the Board of Directors	Approve Minutes	Carol Stanford
II. Consent Agenda			
<i>All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.</i>			
A.	Consent Agenda Items	Vote	Carol Stanford

1. The Board will be asked to approve the revised Uniform Complaint Policy and Procedures
2. The Board will be asked to approve the revised Academic Integrity and Plagiarism Policy, an update to the school's 2024-2025 Parent-Student Handbook

III. Public Comment

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

A. Public Comment	FYI	Carol Stanford
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IV. School Reports and Information

A. Principal Update	FYI	Jenna Unis
B. Finance Update	FYI	Guita Sharifi
C. Legislative Update	FYI	Bob Morales/Bill Thompson
D. Local Control and Accountability Plan Goals and Metrics	FYI	Lisa Samuels
E. School Survey Report	FYI	Lisa Samuels
F. CDE Notification of 2022-2023 Annual Determination Pursuant to the Individuals with Disabilities Education Act and Selection for 2023-2024 Special Education Monitoring Activities	FYI	Lindsay Reese
G. 2024-2025 Draft Board Meeting Dates	FYI	Carol Stanford

V. Action Items

	Purpose	Presenter	Time
A. The Board will be asked to approve the amended Conflict of Interest Code	Vote	Jeff Martineau	
B. The Board will be asked to approve the Declaration of Need (DON) forms as a prerequisite to the issuance of an emergency permit and/or limited assignment permit for teachers at the School for the 2024-2025 School Year per California Code of Regulations §80026	Vote	Lindsay Reese	
VI. Additional Corporate Officers and Board Members' Observations and Comments			
A. Observations and Comments	FYI	Carol Stanford	
VII. Closed Session			
A. Adjourn open public Board meeting to go into closed session	Vote	Carol Stanford	
<p>1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957(b)(1).) Title: Superintendent</p> <p>2. CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code section 54957.6) Agency designated representative: Steve Churchwell or Jenni Krengel Unrepresented Employee: Area Superintendent</p>			
B. Adjourn closed session and reconvene to open public Board meeting	Vote	Carol Stanford	
C. Report of action taken or recommendations made in closed session, if any	FYI	Carol Stanford	
VIII. Action Item			
A. The Board will be asked to review and approve the salary range for Area Superintendent compensation	Vote	Carol Stanford	
IX. Closing Items			

	Purpose	Presenter	Time
A. Next Regular Board Meeting Date: May 31, 2024, 12:00pm	FYI	Carol Stanford	
B. Adjourn Meeting	Vote	Carol Stanford	

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School’s open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@sdmissionacademy. Documents are also available for public inspection at the Meeting Location noted on this agenda.