

## Expanded Learning Opportunities Grant Plan

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The following is the local educational agency's (LEA's) plan for providing supplemental instruction and support to students, including those identified as needing academic, social-emotional, and other supports, including the provision of meals and snacks. The plan will explain how the LEA will use the funds it receives through the Expanded Learning Opportunities (ELO) Grant to implement a learning recovery program for at least the students included in one or more of the following groups: low-income students, English learners, foster youth, homeless students, students with disabilities, students at risk of abuse, neglect, or exploitation, disengaged students, and students who are below grade level, including, but not limited to, those who did not enroll in kindergarten in the 2020–21 school year, credit-deficient students, high school students at risk of not graduating, and other students identified by certificated staff.

For specific requirements please refer to the Expanded Learning Opportunities Grant Plan Instructions.

### Plan Descriptions

**A description of how parents, teachers, and school staff were involved in the development of the plan.**

San Diego Mission Academy engaged with community partners and liaisons, parents, adult students, and staff members to develop the Expanded Learning Opportunity (ELO) grant plan through multiple approaches. General information and input were collected through surveys, emails, and interviews with staff, parents, community members and students. Feedback was solicited through an additional virtual Parent Meeting as well. Input from ELL, foster, low-income, students with disabilities, and at-risk students and parents and/or guardians was targeted by teachers. Staff utilized an online brainstorming tool shared in real time to organize ideas solicited from stakeholders to contribute to and formulate the plan.

**A description of how students will be identified, and the needs of students will be assessed.**

San Diego Mission Academy will provide the learning recovery program to students who are included in one or more of the identified groups: (1) low-income, (2) English Learners, (3) foster youth, (4) homeless students, (5) students with disabilities, (6) students at risk of abuse, neglect, and/or exploitation, (7) disengaged students, (8) students below grade level, and (9) other students identified by certificated staff as in need of learning acceleration and recovery. San Diego Mission Academy plans to identify students in need of academic, social-emotional, and other integrated student supports, on a regular and ongoing basis, through both formal and informal ongoing assessment of needs. Identification efforts may include, but are not limited to, needs assessment surveys for students and parents; parent, student, and teacher/staff member interviews and observations; and teacher/staff communication to students, parents and/or guardians through multiple communication avenues. San Diego Mission Academy will utilize student data to identify students in need of intervention through formal and regularly scheduled benchmark assessments, academic grades and work samples, course completion rates, attendance rates, graduation rates, standardized tests results, and reclassification rates and ELPAC data for multi-lingual learners. An additional identification component of students will include Community Liaison, Counselor, and Student Retention Specialist (SRS) data on struggling, at-risk, and disengaged youth. Overall data will be disaggregated for sub-group analysis.

San Diego Mission Academy will assess and address the needs of students and their families through 1:1 and group meetings and provide personalized and targeted support to best serve each individual student and family.

**A description of how parents and guardians of students will be informed of the opportunities for supplemental instruction and support.**

San Diego Mission Academy's plan for informing parents and guardians of opportunities for supplemental instruction and support include general and targeted communication such as telephone calls, text messages, regularly scheduled virtual meetings (1:1 check ins, Parent/Teacher conferences, intervention-based special meetings, IEPs, 504s), website posts/online newsletters, all-school emails, social media posts, teacher weekly updates, and Open House/Parent Nights, to name a few.

San Diego Mission Academy understands the emergent and vital need to provide information of the opportunities for supplemental instruction and support to parents and guardians in their primary language, to ensure effective communication and full understanding of opportunities. San Diego Mission Academy will develop information materials in English and Spanish, as those are the primary languages of the student population. San Diego Mission Academy will also utilize translator services for parent/student teacher conferences and school events. San Diego Mission Academy will hire a bilingual staff member in the language other than English most spoken in the home to aide in communication efforts with monolingual students, parents and/or guardians to ensure effective communication of supportive services.

**A description of the LEA's plan to provide supplemental instruction and support.**

San Diego Mission Academy, the local educational agency (LEA), plans to implement a learning recovery program that provides (1) supplemental instruction, and (2) support for social and emotional well-being of students, and (3) nutrition/snacks, as able and feasible to support the virtual nature of the student population and program. The outlined plan will provide a tiered framework that bases universal, targeted, and intensive supports on students' needs for academic, social emotional, and other integrated student supports.

Supplemental instruction, as outlined for the Expanded Learning Opportunity (ELO) grant plan, will include programs provided in addition to and complementary to San Diego Mission Academy's regular instructional programs, including services and programs provided in accordance with an individualized education program (IEP). San Diego Mission Academy will provide extended instructional learning time in addition to what is required, by increasing the days and times instructional support is available during the school year. This includes summer school, intersession instructional support, Saturday and weekday evening availability of instructional staff, and additional live and recorded video lessons for targeted skill support with the intention to aid in learning recovery.

Services will be provided to students based on individual learning needs, as identified through data, informal assessment by credentialed staff, formal assessment of academic and attendance progress, and other means of evaluation. San Diego Mission Academy aims to increase access to school counselors and social-emotional resources, and to increase EL/Bilingual paraprofessional and staff to increase supplemental instruction and support for students. Through the ELO grant funding, San Diego Mission Academy aims to accelerate progress and close learning gaps through the implementation, expansion, and enhancement of learning supports that include tutoring services (one-on-one and group instruction) and learning recovery instructional support to accelerate student academic proficiency and English language proficiency.

A key component of providing quality instructional support will include educator training, for both certificated and classified staff, in accelerated learning strategies and effectively addressing learning gaps in special populations, which will include, but is not limited to, training in facilitating quality and engaging learning opportunities for all students. Staff professional development on cultural competency, trauma and resilience, community building and relationship development, and how to use successful strategies specifically for English Language Learners will be conducted.

San Diego Mission Academy plans to utilize a portion of the Expanded Learning Opportunity funding to continue to aide students in the distance learning program by providing needed equipment (i.e., laptops and internet hot spots) for students. This may also include technical support and literacy assistance for students, parents, and staff.

Additional supportive partnerships and interventions will be provided to the target students that supplement regularly provided services provided by San Diego Mission Academy. Interventions will be designed to meet students' needs for behavioral, social, emotional, and other integrated supports. These services will enable students to engage and benefit from supplemental instruction. Integrated student supports to address additional barriers to learning will include access to mental health services, referrals and linkages to supportive wrap-around services, and socio-emotional resources for students and families, as well as meal/nutrition or transportation assistance when applicable.

San Diego Mission Academy is an LEA that serves a good percentage of students who are at least 17 years old, lacking more than 60 credits toward high school graduation (i.e. credit deficient), and are reading several levels below grade level, according to assessment data. In addition to the outlined targeted services, the ELO will provide additional supports for credit deficient students to complete graduation or grade promotion requirements and increase and improve students' college eligibility.

Benchmark reading and math assessments will continue to be implemented on a consistent basis to assess growth and intervention needs for personalized student learning.

Each of the outlined supportive programs and interventions will be provided through a program of engaging learning experiences in a positive school climate. San Diego Mission Academy aims to provide comprehensive supplemental instruction, increased support for social and emotional well-being, and supportive services from a whole school lens. Providing increased instruction time and instructor availability, increased educational and support programs for students, positive school climate, and specific professional development and learning opportunities for staff will increase student engagement and aid in learning recovery to close learning gaps.

## Expenditure Plan

The following table provides the LEA's expenditure plan for how it will use ELO Grant funds to support the supplemental instruction and support strategies being implemented by the LEA.

Supplemental Instruction and Support Strategies	Original Planned Expenditures	Revised Planned Expenditures	Actual Expenditures
Extending instructional learning time.	\$13,000	\$2,432	\$2,432
Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports.	\$10,000	\$0	\$0
Integrated student supports to address other barriers to learning.	\$23,000	\$0	\$0
Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports.	\$7,000	\$16,839	\$16,839
Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students' college eligibility.	\$25,000	\$74,432	\$74,432
Additional academic services for students.	\$15,000	\$0	\$0
Training for school staff on strategies to engage students and families in addressing students' social-emotional health and academic needs.	\$7,989	\$0	\$0
Paraprofessional Support Requirement – 10% of Total Allocation	*This was not provided by the CDE at the time of the original plan development.	\$8,745	\$8,745
Total Funds to implement the Strategies	\$100,989	\$102,447	\$102,447

A description of how ELO Grant funds are being coordinated with other federal Elementary and Secondary School Emergency Relief Funds received by the LEA.

San Diego Mission Academy did not receive funding from Elementary and Secondary School Emergency Relief Funds.

# Expanded Learning Opportunities Grant Plan Instructions: Introduction

The Expanded Learning Opportunities Grant Plan must be completed by school districts, county offices of education, or charter schools, collectively referred to as Local Educational Agencies (LEAs), that receive Expanded Learning Opportunities (ELO) Grant funds under California *Education Code (EC)* Section 43521(b). The plan must be adopted by the local governing board or body of the LEA at a public meeting on or before June 1, 2021, and must be submitted to the county office of education, the California Department of Education, or the chartering authority within five days of adoption, as applicable. The plan must be updated to include the actual expenditures by December 1, 2022.

*For technical assistance related to the completion of the Expanded Learning Opportunities Grant Plan, please contact [ELOGrants@cde.ca.gov](mailto:ELOGrants@cde.ca.gov).*

## Instructions: Plan Requirements

An LEA receiving ELO Grant funds under *EC* Section 43521(b) is required to implement a learning recovery program that, at a minimum, provides supplemental instruction, support for social and emotional well-being, and, to the maximum extent permissible under the guidelines of the United States Department of Agriculture, meals and snacks to, at a minimum, students who are included in one or more of the following groups:

- low-income,
- English learners,
- foster youth,
- homeless students,
- students with disabilities,
- students at risk of abuse, neglect, or exploitation,
- disengaged students, and
- students who are below grade level, including, but not limited to, those who did not enroll in kindergarten in the 2020–21 school year, credit-deficient students, high school students at risk of not graduating, and other students identified by certificated staff.

For purposes of this requirement

- “Supplemental instruction” means the instructional programs provided in addition to and complementary to the LEAs regular instructional programs, including services provided in accordance with an individualized education program (IEP).
- “Support” means interventions provided as a supplement to those regularly provided by the LEA, including services provided in accordance with an IEP, that are designed to meet students’ needs for behavioral, social, emotional, and other integrated student supports, in order to enable students to engage in, and benefit from, the supplemental instruction being provided.

- “Students at risk of abuse, neglect, or exploitation” means students who are identified as being at risk of abuse, neglect, or exploitation in a written referral from a legal, medical, or social service agency, or emergency shelter.

*EC* Section 43522(b) identifies the seven supplemental instruction and support strategies listed below as the strategies that may be supported with ELO Grant funds and requires the LEA to use the funding only for any of these purposes. LEAs are not required to implement each supplemental instruction and support strategy; rather LEAs are to work collaboratively with their community partners to identify the supplemental instruction and support strategies that will be implemented. LEAs are encouraged to engage, plan, and collaborate on program operation with community partners and expanded learning programs, and to leverage existing behavioral health partnerships and Medi-Cal billing options in the design and implementation of the supplemental instruction and support strategies being provided (*EC* Section 43522[h]).

The seven supplemental instruction and support strategies are:

1. Extending instructional learning time in addition to what is required for the school year by increasing the number of instructional days or minutes provided during the school year, providing summer school or intersessional instructional programs, or taking any other action that increases the amount of instructional time or services provided to students based on their learning needs.
2. Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports including, but not limited to, any of the following:
  - a. Tutoring or other one-on-one or small group learning supports provided by certificated or classified staff.
  - b. Learning recovery programs and materials designed to accelerate student academic proficiency or English language proficiency, or both.
  - c. Educator training, for both certificated and classified staff, in accelerated learning strategies and effectively addressing learning gaps, including training in facilitating quality and engaging learning opportunities for all students.
3. Integrated student supports to address other barriers to learning, such as the provision of health, counseling, or mental health services, access to school meal programs, before and after school programs, or programs to address student trauma and social-emotional learning, or referrals for support for family or student needs.
4. Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports.
5. Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students’ college eligibility.
6. Additional academic services for students, such as diagnostic, progress monitoring, and benchmark assessments of student learning.
7. Training for school staff on strategies, including trauma-informed practices, to engage students and families in addressing students’ social-emotional health needs and academic needs.

As a reminder, *EC* Section 43522(g) requires that all services delivered to students with disabilities be delivered in accordance with an applicable IEP.

### **Fiscal Requirements**

The following fiscal requirements are requirements of the ELO grant, but they are not addressed in this plan. Adherence to these requirements will be monitored through the annual audit process.

- The LEA must use at least 85 percent (85%) of its apportionment for expenditures related to providing in-person services in any of the seven purposes described above.
- The LEA must use at least 10 percent (10%) of the funding that is received based on LCFF entitlement to hire paraprofessionals to provide supplemental instruction and support through the duration of this program, with a priority for full-time paraprofessionals. The supplemental instruction and support provided by the paraprofessionals must be prioritized for English learners and students with disabilities. Funds expended to hire paraprofessionals count towards the LEAs requirement to spend at least 85% of its apportionment to provide in-person services.
- An LEA may use up to 15 percent (15%) of its apportionment to increase or improve services for students participating in distance learning or to support activities intended to prepare the LEA for in-person instruction, before in-person instructional services are offered.

### **Instructions: Plan Descriptions**

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA's local community.

#### **A description of how parents, teachers, and school staff were involved in the development of the plan**

Describe the process used by the LEA to involve, at a minimum, parents, teachers, and school staff in the development of the Expanded Learning Opportunities Grant Plan, including how the LEA and its community identified the seven supplemental instruction and support strategies that will be implemented. LEAs are encouraged to engage with community partners, expanded learning programs, and existing behavioral health partnerships in the design of the plan.

#### **A description of how parents and guardians of students will be informed of the opportunities for supplemental instruction and support.**

Describe the LEA's plan for informing the parents and guardians of students identified as needing supplemental instruction and support of the availability of these opportunities, including an explanation of how the LEA will provide this information in the parents' and guardians' primary languages, as applicable.



### **A description of how students will be identified and the needs of students will be assessed**

Describe the LEA's plan for identifying students in need of academic, social-emotional, and other integrated student supports, including the LEA's plan for assessing the needs of those students on a regular basis. The LEA's plan for assessing the academic needs of its students may include the use of diagnostic and formative assessments.

As noted above in the Plan Requirements, "other integrated student supports" are any supports intended to address barriers to learning, such as the provision of health, counseling, or mental health services, access to school meal programs, before and after school programs, or programs to address student trauma and social-emotional learning, or referrals for support for family or student needs.

### **A description of the LEA's plan to provide supplemental instruction and support**

Describe the LEA's plan for how it will provide supplemental instruction and support to identified students in the seven strategy areas defined in the Plan Requirements section. As a reminder, the LEA is not required to implement each of the seven strategies; rather the LEA will to work collaboratively with its community to identify the strategies that will be implemented. The plan must include a description of how supplemental instruction and support will be provided in a tiered framework that bases universal, targeted, and intensive supports on students' needs for academic, social-emotional, and other integrated student supports. The plan must also include a description of how the services will be provided through a program of engaging learning experiences in a positive school climate.

As a reminder, *EC* Section 43522(g) requires that all services delivered to students with disabilities be delivered in accordance with an applicable individualized education program. Additionally, LEAs are encouraged to collaborate with community partners and expanded learning programs, and to leverage existing behavioral health partnerships and Medi-Cal billing options in the implementation of, this plan (*EC* Section 43522[h]).

## **Instructions: Expenditure Plan**

The 'Supplemental Instruction and Support Strategies' column of the Expenditure Plan data entry table lists the seven supplemental instruction and support strategies that may be supported with ELO Grant funds.

Complete the Expenditure Plan data entry table as follows:

In the 'Planned Expenditures' column of the data entry table, specify the amount of ELO Grant funds being budgeted to support each supplemental instruction and support strategies being implemented by the LEA and the total of all ELO Grant funds being budgeted.

The plan must be updated to include the actual expenditures by December 1, 2022. In the 'Actual Expenditures' column of the data entry table the LEA will report the amount of ELO Grant funds that the LEA actually expended in support of the strategies that it implemented, as well as the total ELO Grant funds expended.

**A description of how these funds are being coordinated with other federal Elementary and Secondary School Emergency Relief Funds received by the LEA**

Describe how the LEA is coordinating its ELO Grant funds with funds received from the federal Elementary and Secondary School Emergency Relief (ESSER) Fund provided through the federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (Public Law 116-260), also known as ESSER II, to maximize support for students and staff.

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