

# San Diego Mission Academy

## Regular Board Meeting

Operated by Alta Vista Public Charter, Inc., A California Non-Profit Public Benefit Corporation

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### Date and Time

Thursday March 5, 2026 at 12:00 PM PST

### Location

**Meeting Location:** 177 Holston Drive, Lancaster, CA 93535

### Microsoft Teams

[Join the meeting now](#)

Meeting ID: 250 269 444 531 3

Passcode: ip994Ua9

### Dial in by phone

[+1 657-207-0015,,192420016#](#)

Phone conference ID: 192 420 016#

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### MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing [publiccomments@sdmissionacademy.org](mailto:publiccomments@sdmissionacademy.org). The public may also provide comments during the "Public Comment" section of the meeting agenda.

### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

### REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>12:00 PM</b>
Opening Items			
<b>A.</b>	Call the Meeting to Order	Carol Stanford	
<b>B.</b>	Roll Call and Establishment of Quorum	Carol Stanford	
<b>Members of the Board Roll Call and Establishment of Quorum</b>			
Carol Stanford, Board President			
Claudette Beck, Board Secretary			
John Dortch, Board Member			
Victoria Hancock, Board Member			
<b>C.</b>	Pledge of Allegiance	Carol Stanford	
<b>D.</b>	Staff Introductions	Carol Stanford	
<i>At this time, staff members will be invited to state their names and titles.</i>			
<b>E.</b>	Approve Agenda for the March 5, 2026, Regular Public Meeting of the Board of Directors	Vote	Carol Stanford
<b>F.</b>	Approve Minutes of the December 11, 2025, Regular Public Meeting of the Board of Directors	Approve Minutes	Carol Stanford
<b>G.</b>	The Board will be asked to acknowledge the resignation from esteemed board member Barbara Willibrand from the Board of Directors of Alta Vista Public Charter, Inc. effective December 15, 2025	Vote	Carol Stanford
<b>H.</b>	The Board will be asked to confirm its acknowledgment that James Lott has been appointed as a members of the Board of Directors by Educational Advancement Corporation, the sole member of Alta Vista Public Charter, Inc., for the term March 5, 2026 through June 30, 2026	Vote	Carol Stanford

**II. Consent Agenda**

*All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.*

A. Consent Agenda Items	Vote	Carol Stanford
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1. The Board will be asked to approve the 2026-2027 School Calendar
2. The Board will be asked to approve the School Accountability Report Card
3. The Board will be asked to approve the Student Artificial Intelligence Use, Ethics, and Security Policy
4. The Board will be asked to approve the revised Uniform Complaint Policy and Procedures

**III. Public Comment**

*At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.*

A. Public Comment	FYI	Carol Stanford
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**IV. School Reports and Information**

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|--------------------------------|-----|----------------|
| A. Finance Update              | FYI | Guita Sharifi  |
| B. Area Superintendent Update  | FYI | Lindsay Reese  |
| C. California Dashboard Report | FYI | Tim Cart       |
| D. Graduation Date             | FYI | Carol Stanford |

**V. Action Items**

	Purpose	Presenter	Time
<b>A.</b> The Board will be asked to approve the Second Interim Report and the Revised Budget for the 2025-2026 school year	Vote	Guita Sharifi	
<b>B.</b> The Board will be asked to approve using the auditing firm Wilkinson, Hadley & King & Co., LLP for the 2025-2026 audit	Vote	Guita Sharifi	
<b>VI. Additional Corporate Officers and Board Members' Observations and Comments</b>			
<b>A.</b> Observations and Comments	FYI	Carol Stanford	
<b>VII. Closed Session</b>			
<b>A.</b> Adjourn open public Board meeting to go into closed session	Vote	Carol Stanford	
<p>1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION (Government Code section 54956.9(d)(2).): (1 matter)</p> <p>2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957(b)(1).) Title: Superintendent</p>			
<b>B.</b> Adjourn closed session and reconvene to open public Board meeting	Vote	Carol Stanford	
<b>C.</b> Report of action taken or recommendations made in closed session, if any	FYI	Carol Stanford	
<b>VIII. Closing Items</b>			
<b>A.</b> Next Regular Board Meeting Date: April 27, 2026, 12:00pm	FYI	Carol Stanford	
<b>B.</b> Adjourn Meeting	Vote	Carol Stanford	

**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@sdmissionacademy.org](mailto:publiccomments@sdmissionacademy.org). Documents are also available for public inspection at the Meeting Location noted on this agenda.